



## YEARLY STATUS REPORT - 2021-2022

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	Kamala Education Society's Pratibha College of Commerce & Computer Studies
• Name of the Head of the institution	Dr. Babasaheb Sangale
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	020 7276011411
• Mobile no	9422032481
• Registered e-mail	sangalebr@gmail.com
• Alternate e-mail	pccs@pratibhagroup.org.in
• Address	Block D-III, Plot No.3, Behind Mehta Hospital, Off Mumbai Pune Highway
• City/Town	Chinchwad, Pune
• State/UT	Maharashtra
• Pin Code	411 019
<b>2.Institutional status</b>	
• Affiliated /Constituent	Savitribai Phule Pune University
• Type of Institution	Co-education
• Location	Urban

• Financial Status	<b>Self-financing</b>				
• Name of the Affiliating University	<b>Savitribai Phule Pune University</b>				
• Name of the IQAC Coordinator	<b>Dr. Jayashree Muley</b>				
• Phone No.	<b>0207276011411</b>				
• Alternate phone No.	<b>0207276011411</b>				
• Mobile	<b>9922910585</b>				
• IQAC e-mail address	<b>iqac.pcccs@pratibhagroup.org.in</b>				
• Alternate Email address	<b>pccs@pratibhagroup.org.in</b>				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://pcccs.org.in/">https://pcccs.org.in/</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	<b>Yes</b>				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://pcccs.org.in/assets/Reports/Academic_Calender/ACADEMIC%20CALENDAR%202021_22.pdf">https://pcccs.org.in/assets/Reports/Academic_Calender/ACADEMIC%20CALENDAR%202021_22.pdf</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 2</b>	<b>A</b>	<b>3.22</b>	<b>2022</b>	<b>05/07/2022</b>	<b>04/07/2027</b>
<b>Cycle 1</b>	<b>B+</b>	<b>2.60</b>	<b>2015</b>	<b>15/11/2015</b>	<b>14/11/2020</b>
<b>6.Date of Establishment of IQAC</b>			<b>18/11/2015</b>		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			<b>Yes</b>		

<ul style="list-style-type: none"> <li>• Upload latest notification of formation of IQAC</li> </ul>	<a href="#">View File</a>	
<b>9.No. of IQAC meetings held during the year</b>	<b>4</b>	
<ul style="list-style-type: none"> <li>• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded	
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>	
<ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>		
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
i. Submission of AQAR for the year 2019-20 ii. Regular meetings of IQAC iii. Submission of IIQA & SSR iv. Completed the process of assessment & accreditation by Peer Team Visit v. Organization of own funded National & State level workshops/ seminars		
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>		
(This section is currently blank)		

Plan of Action	Achievements/Outcomes
Submission of AQAR for AY 2019-20	Submitted on 20/9/2021
Submission of IIQA	Submitted on 21/9/2021
Submission of SSR	Submitted on 18/1/2022
Preparation to face Peer Team Visit	Peer Team Visited on 1st & 2nd July 2022 & secured A grade with CGPA 3.22
Organization of own funded National & State Level Seminars/ workshops by different departments	Organized from August 2021 to December 2021
Regular meetings of IQAC	Conducted 4 meetings in a year
Research center in Commerce	Sanctioned by Savitribai Phule Pune University on 19/4/2022

<b>13. Whether the AQAR was placed before statutory body?</b>	Yes
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- Name of the statutory body

Name	Date of meeting(s)
College Development Committee	10/05/2022

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
Yes	29/01/2022

**15. Multidisciplinary / interdisciplinary**

The National Education Policy, in its vision has provided an opportunity to impart high quality education to develop human resources in our nation as global citizens, is well taken by the Savitribai Phule Pune University. A discussion in this regard among the faculty members was opened on the key doctrines of NEP such as;

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a. Diversity for all curriculum and pedagogy with technological

innovations in teaching and learning.

b. Encouraging logical decision making and innovation.

c. Critical thinking and creativity.

Considering the vision of NEP, our college has initiated a new interdisciplinary module integrating different departments in addition to the existing academics. Academic programmes are redesigned to include Interdisciplinary courses as electives. All programmes are designed in such a way that students get maximum flexibility to choose elective courses offered by other Departments.

#### **16.Academic bank of credits (ABC):**

In National Education Policy 2020, Government of India has focused on promoting flexibility of curriculum framework and interdisciplinary academic mobility of students across Higher Education Institutions in the country. Many times, the students are not able to complete their educational career within the rigid timeframe prescribed by concerned universities as well as the students cannot take formal education of two or more different streams e.g. the science student cannot take education of music or commerce at the same time. This challenge is accepted by the Department of Higher Education by launching a strong mechanism naming 'National Academic Depository' (NAD) on 9th July 2017.

University Grants Commission is an authorized body to implement (NAD) through all academic institutions. In the context, the college requires to establish Academic Bank of Credits (ABC) as per the letter issued by UGC on 14th July 2021. Our college has deputed Nodal Officer to set up a NAD cell for implementation of NAD. ABC is established for preparedness of NEP 2020 with the following objectives:

To create awareness about NAD among the students through video/audio/poster of NAD on social media platforms which are available on NAD websites

To promote student centricity with learner-friendly approaches in higher education and to promote a more inter-disciplinary approach in higher education

To satisfy the students quest for knowledge, freedom to choose and change their academic directions, connect different domains of

knowledge and help them acquire the right foundations and building blocks to pursue their life goals.

#### **17.Skill development:**

In light of the requirement for skill education, the college conducts many activities regularly to promote 3000+ student development as mentioned below:

1. College has Soft Skill and Competitive Career Club under which we organize various guest lectures for preparation of MPSC and UPSC Exams.
2. NSS program: students are trained in a rational way for the life skills which they practice during the activities and residential camps in remote villages.
3. Communication Skill Enhancement Programs are arranged by the Career Guidance and placement Cell in the college for the undergraduate and postgraduate students during the academic year.
4. The college has Pratibha Finishing School cell which is responsible for Pre-placement training, Soft skill development and Interview trainings. This has boosted the placement of the Final year students of our college.
5. Pratibha Skill Development center: It offers short term training courses for beauty and wellness.
6. MOU is done with Unique Skill Development center which offers skill based courses like electrician mechanics and AC and refrigeration mechanics.
7. College has Incubation & Innovation cell which supports the students to conceptualize ideas into real scale businesses. The Center provides support and pursue new opportunities and innovations in start-up, social, and corporate venture arenas.

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

The institute is governed by Savitribai Phule Pune University regulations, their curriculum and ours is English medium college hence it is imperative that all the programme adhere to the use of the English language as the medium of communication and for the conduct of course work.

Located in a multilingual region, the institution promotes the exchange of linguistic and cultural traits of heterogeneous groups. A number of initiatives to foster languages, arts, and culture are

undertaken, which include a greater emphasis on music, arts, and crafts (Flair Festo 2022). As per the curriculum, faculty of Arts offers Hindi and Marathi as one of the regional languages. For all other students too, during remedial and tutorial classes, efforts are made by the subject teacher to explain the difficult concepts in regional/national language. The college, observes significant days such as Hindi and Marathi Bhasha Divas. Every year college participates in 'Pandharichi Wari' by distributing food packets to the warkaris and other participants to inculcate Indian culture among the large mass of the students and teachers. Thus the Institute devotes all of its efforts to the incorporation of the Indian Knowledge system into its operational culture and to the dissemination of this knowledge.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

##### **Programme outcome**

The POs define the abilities of the students of that program expected at the time of graduation. Head of department (HOD) prepared the draft version of the PSOs and POs with the help of teachers by considering the Vision and Mission of the of Institute.

##### **Course outcome**

Learning outcomes are defined by the university in the curriculum and adopted by the institute. Course Outcomes which are not defined in the syllabus of the university are prepared by the respective subject teacher as per of objectives mentioned in the university syllabus.

##### **Mechanism of communication:**

- POs and PSOs are displayed for teachers and students at Institute web site and CO are displayed at each respective class through QR code During the induction program Principal introduces vision, mission, POs and PSOs to the new entrants and their parents. Every course teacher discusses expected CO with students in the first session plan at the beginning of each semester.

#### **20.Distance education/online education:**

i. The College provides authorized distance learning centers of Savitribai Phule Pune University, Pune ie. the School of Open

Learning (SOL), and Yashavtrao Chavan Maharashtra Open University, Nashik. These study centers are supported by Mentors and Counselors who guide and help the students with different academic requirements in the distance education system.

ii. College teaching staff have been using ICT and modern methods of teaching. In the Pandemic (Covid-19), all staff and faculty members adopted online platforms for teaching and engaging students through various online techniques like Microsoft Teams, Webex, etc. The college has obtained an institutional license for Microsoft Teams.

iii. College IQAC cell has also organized training sessions for the faculty members to design MOOCs. The college has a very strong set up of Audio Visual Facilities. Every year faculty members are promoted to develop and design new curricula for the students to enhance their knowledge. The majority of faculty members and advanced learners are promoted to enroll for MOOCs through NPTEL, Coursera, and EDx. Considering the limitations of online student engagement, the college is trying to find out certain measures to overcome them.

iv. PCCCS has a YouTube channel, <https://www.youtube.com/channel/UCBvxEL4zEHM4t9yz-02VKcw/videos>. All the important experts' talks and guest lectures are broadcasted through Facebook Live. The college is preparing on every front to implement New Education Policy effectively.

v. All of the classrooms of the institute are Smart Classrooms with ICT-enabled functions. This has made it possible to provide online and virtual content not only from professors in a face-to-face setting but also experts from remote places. The use of ICT tools has made it possible to improve content delivery.

## Extended Profile

### 1. Programme

1.1 604

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>



## 2.Student

2.1 3280

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2 612

Number of seats earmarked for reserved category as per GOI/ State  
Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3 1101

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

## 3.Academic

3.1 94

Number of full time teachers during the year

File Description	Documents
Data Template	<a href="#">View File</a>

3.2 94

Number of sanctioned posts during the year

## Extended Profile

### 1. Programme

1.1	<b>604</b>
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 2. Student

2.1	<b>3280</b>
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2	<b>612</b>
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	<b>1101</b>
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 3. Academic

3.1	<b>94</b>
Number of full time teachers during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

3.2	94
Number of sanctioned posts during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

#### 4. Institution

4.1	36
Total number of Classrooms and Seminar halls	
4.2	161.84
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	435
Total number of computers on campus for academic purposes	

### Part B

#### CURRICULAR ASPECTS

##### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Pratibha College of Commerce and Computer Studies (PCCCS) is a self-financing institution offering UG Program and PG Program affiliated to the Savitribai Phule Pune University (SPPU) and implements the curriculum designed and developed by SPPU.

Faculty prepares the course file which comprise of time table, question bank, previous year question papers, examination record, study material, etc. The Induction program is organized for the First Year Students, where in, the students are introduced with different aspects like Vision/Mission, goals and objectives of the college, program outcomes, course structure, syllabus, course outcomes, time-table, examination and evaluation pattern, co-curricular/extracurricular activities, Mentor-Mentee scheme, student support cells etc. Effective pedagogies have been used for delivery of academic content. The internal examinations include in-semester assessment examination (open book test, assignments, test, MCQ, group discussion, presentation etc.) and sessional

examination of theory and practical. Conventional chalk and talk teaching method is also integrated with ICT based methods. Teachers have participated in the setting of question papers and evaluation of answer scripts of examination organized by the SPPU. Slow and advance learners are identified and further remedial measures are taken as per their needs. The co-curricular and extracurricular activities are also planned in the beginning of academic year.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://pcccs.org.in/assets/CRITERION/1.1.1%20additional.pdf">https://pcccs.org.in/assets/CRITERION/1.1.1%20additional.pdf</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The teaching, learning and evaluation schedule is planned and organized by the institution in the beginning of every academic year. Every year an Academic Calendar is prepared by the IQAC after discussion with Principal, HOD's and controller of the Exam of the College for a smooth conduct of various continuous internal evaluation activities. Every department takes efforts for the innovative methods of continuous internal evaluation such as unit test, surprise test, project reports, field work, quiz competition, poetry recitation competition, class seminar, tutorial, online tests, debate, group discussion, home assignments, open book tests etc. These tests are conducted by the concerned subject teachers. Special efforts are carried out for slow and advanced learners i.e. Remedial coaching classes for slow learners & reference books are provided to the advanced learners. As per the university regulation, all departments organize research projects, viva-voce and practical works for the UG and PG level students.

The composition of the Examination Cell is done which act as the incharge of the Internal Examinations and Internal Assessment. The Cell also deals with grievances regarding the conduct of examinations and related matters. The IQAC ensures the conduct of the programmes stipulated by each department in the academic calendar by periodical review and monitoring.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://pcccs.org.in/assets/CRITERION/1.1.2_additional_data.pdf">https://pcccs.org.in/assets/CRITERION/1.1.2_additional_data.pdf</a>

<p><b>1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University</b></p>	<p><b>A. All of the above</b></p>
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File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

<p><b>1.2 - Academic Flexibility</b></p>
<p><b>1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented</b></p>
<p><b>1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented</b></p>
<p><b>13</b></p>

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

<p><b>1.2.2 - Number of Add on /Certificate programs offered during the year</b></p>
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**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

8

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

2133

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment**

**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

Holistic development of students is the main purpose of curriculum and provision for add-on courses and activities which may not be directly linked with one's discipline of studies but focus is always on sensitizing students to cross cutting issue. Keeping in view this expectation, parent University has integrated cross-cutting issues such as environmental awareness, gender equality, sensitization, human values and professional ethics. In the syllabi of social science departments, the key concepts like Democracy, Constitution, Human Rights and Event Management are introduced for respective classes that are to be completed within the stipulated period. To bring awareness among students about cross cutting issues, college students have participated in occasional events like Constitution Day celebration, Contribution to society through various activities like Ek Mutthi Anaj, collection of plastic and e-waste, preparing cotton shopping bags from used sarees and distributing the same to vegetable vendors.

Different committees like student council, anti-ragging committee, Internal Complaint Committee are formed to protect gender rights.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

10

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

2898

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

<b>1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni</b>	<b>A. All of the above</b>
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File Description	Documents
URL for stakeholder feedback report	<a href="https://pcccs.org.in/Feedback_Committee#Feedback">https://pcccs.org.in/Feedback_Committee#Feedback</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>A. Feedback collected, analyzed and action taken and feedback available on website</b>
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File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://pcccs.org.in/Feedback_Committee#Feedback">https://pcccs.org.in/Feedback_Committee#Feedback</a>

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of students admitted during the year**

**1173**

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of**



supernumerary seats)

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

401

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

**2.2 - Catering to Student Diversity**

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

To assess the competency level of newly admitted students, the IQAC guides the staff and plans accordingly for getting proper outcomes.

Identification of Advanced and Slow learners: After admission in first year of the program, we assess students on the basis of their performance through qualifying exams and entry level screening test. The induction and orientation program is conducted at the beginning of the academic year to inculcate positive attitude and competitive spirit.

Strategies adopted for slow learners: Remedial classes and Bridge courses are conducted for selective subjects. We encourage them to participate in group discussion & problem solving sessions, avail them book bank facility. Strategies for advanced learners: For advanced learners, the college organizes expert lectures, personal counseling, participation in outdoor Seminars/Workshops. Advanced learners are provided with additional reference books. Co-curricular events like Sci-Ex-Acta, Brain-O-Fest, Techno-Fest, Guest lecturers of experts are organized and volunteered by them.

Advanced learners are inspired for IoT-based projects and encouraged to enroll in MOOCs conducted by NPTEL/SWAYAM, Coursera etc. Our students have excelled in their academics. Our institute provides "Pratibha Merit Scholarship" for deserving students.

Thus, our college ensures customized need-based learning and simultaneously strives to maintain high synergy between Advanced and Slow learners.

File Description	Documents
Paste link for additional information	<a href="https://pcccs.org.in/assets/CRITERION_II/PCCCS-AQAR_2021-22-Criterion_II-2.2.1.pdf">https://pcccs.org.in/assets/CRITERION_II/PCCCS-AQAR_2021-22-Criterion_II-2.2.1.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3280	94

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Our teachers are always very proactive to new ideas, methods, trends of learning; so that learning among students is long lived purpose oriented and finest.

Under participative learning teachers use different techniques to involve the students in the learning process like Mind Mapping, KWL Model, Group Discussions, engagement in social programs like NSS activities, extension activities etc. .

Under Experiential Learning, The department explores the students through the Industrial visits, Summer Internship programs, Outstation Management training (OMT).

Problem solving methodologies focus not only to find a defined solution to the problem, but to develop critical thinking and collaborative holistic perspective. Role play, Student projects, Business Quiz, TED Talks, Study of current affairs are used to develop logical reasoning of the students.

Business case studies are discussed to bring conceptual clarity and instill win-win approach strategies in decision-making.

College , through extensive activities of more than 50 committees ,provides different platforms to inculcate professional and life

skills. Effective use of ICT is carried out by teachers for making their content delivery student oriented and students are also provided educational e-resources for extended learning and the outcome is very much validated through the better performance of the students in the exams.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://pcccs.org.in/assets/CRITERION_II/PCCCS-AOAR_2021-22-Criterion_II-2.3.1.pdf">https://pcccs.org.in/assets/CRITERION_II/PCCCS-AOAR_2021-22-Criterion_II-2.3.1.pdf</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college is very much technology apt with LCD Projector in Classrooms, Smart Board Classrooms, Laptop/PC per se to the faculty members, Digital camera with tripod to shoot lectures, licensed Microsoft software, floor wise Wi-Fi routers for strong internet connectivity and direct screening of web-pages and videos in the classroom.

The teachers prepare videos using OBS studio, screen-O-matic, CamtasiaApps. Teachers share YouTube videos, Slideshare PPTs .The links for the same are also available on the website of the College.

Departments use Pen Tablet along with the One-Note Application for Mathematics, Statistics, Chemistry, Google classroom, MOOCs, Webinar using tools such as Google slides, Prezi, Canva and many more.

Our Teachers have not only explored the fruits of ICT in Academics through Gamification, puzzles, crosswords, quizzes; but also in extracurricular activities by conducting competitions like online Poster Presentation, Model making, Corporate Talk, Seal the deal, e-waste management, Role Play in Mr. & Ms. Vanijyam, IT Icons and many more.

Through the virtual platform like Zoom, Google Meet, MS Teams teaching-learning activities are carried out like conducting lectures, Case study, Question Bank of MCQs.

Thus, our teachers are very much proactive and ICT apt to

efficiently work on the Education system of Hybrid learning.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

94

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

94

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

21

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**

**2.4.3.1 - Total experience of full-time teachers**

414

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college recognizes internal assessment as an integral part of the learning process.

The Examination Committee conducts internal and external examinations according to regulations prescribed by Savitribai Phule Pune University.

The internal assessment method is pre-decided by the Program Coordinators in consultation with the respective faculty members. The summative assessment tools used for CIE of UG and PG classes are unit tests, projects, assignments, and presentations.

Each practical/project session is assessed separately. The

finalized evaluation system is communicated to students in Induction or Orientation sessions.

For all assessments, students are notified through Notices, Telegram Channels and College website. Assessment procedures are clearly stated and aligned with the course outcomes.

Unit Tests and Class Tests are conducted periodically. The concerned subject teacher carries out an evaluation of these exams. Results are declared within a week after the exam. Consolidated marks are displayed and communicated to the students to know their progress. Internal and External examinations are conducted strictly to avoid unfairness.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://pcccs.org.in/assets/CRITERION_II/P_CCCS-AQAR_2021-22-Criterion_II-2.5.1.pdf">https://pcccs.org.in/assets/CRITERION_II/P_CCCS-AQAR_2021-22-Criterion_II-2.5.1.pdf</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The examination process is monitored by Principal ,CEO and program Coordinator. Examination committee handles the grievance redressal mechanism system in the college. The complaints of the students related to internal and external examinations are sorted out at college or University level. Mechanism for Internal examination Grievance Redressal 1. Assessed test papers are revealed to students. 2. Any query regarding marks within seven days student can raise a complaint. 3. Concerned subject teacher reassess performance of such students. 4. After reassessment of the performance, if there is any change in internal marks obtained by student, it will be reflected on mark sheet.

Grievance related to external examination (first year UG students): First year exams are held by SPPU but assessment is carried out at college level and within 30-45 days results are declared.

Students have an opportunity to apply for revaluation. He has to apply first for Xerox copy of answersheet and if feels, he may apply within 7 days for revaluation.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://pcccs.org.in/assets/CRITERION_II/PCCCS-AOAR_2021-22-Criterion_II-2.5.2.pdf">https://pcccs.org.in/assets/CRITERION_II/PCCCS-AOAR_2021-22-Criterion_II-2.5.2.pdf</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college being affiliated to Savitribai Phule Pune University follows the prescribed curriculum. IQAC of the institution provides guidance to the departments regarding the preparation of Program outcomes, program specific outcomes and course outcomes.

### Programme outcomes

The POs define the abilities of the students of that program expected at the time of graduation. Head of department (HOD) prepared the draft version of the PSO and POs with the help of teachers by considering the Vision and Mission of the Institute.

### Course outcomes

Learning outcomes are defined by the university in the curriculum and adopted by the institute. Course Outcomes which are not defined in the syllabus of the university are prepared by the respective subject teacher as per the objectives mentioned in the university syllabus.

### Mechanism of communication:

- POs and PSOs are displayed for teachers and students at Institute web site and CO are displayed at each respective class through QR code
- During the induction program Principal introduces vision, mission, POs and PSOs to the new entrants and their parents.
- Every course teacher discusses expected CO with students in the first session plan at the beginning of each semester.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://pcccs.org.in/program_outcomes">https://pcccs.org.in/program_outcomes</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution outlines POs and PSOs for all programmes and COs for each course. The POs define the abilities of the students of that program expected at the time of graduation to meet these program outcomes. Each course outcome is mapped with the Program outcomes, and program specific objectives. Assessment of attainment of COs is done at the end of a course.

**CO Attainment:**

Attainment of the course outcomes is measured through direct attainment and indirect attainment. Direct attainment of the Course Outcome is assessed through the evaluation system for each course which is the combination of formative and summative assessment.

Indirect attainment of the Course Outcome is assessed through the course exit survey for each course is taken at the end of the semester

**PO Attainment:**

Each CO is mapped with certain POs to evaluate the attainment level of POs which depends on correlation between CO-PO. It is required to compute the attainment levels for PSOs in addition to measuring the attainment of POs. The result of CO attainment is used to evaluate the direct attainment of the Programme Outcomes (PO). The feedback obtained from alumni and recruiters will be considered for the indirect assessment of the POs and PSOs.



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://pcccs.org.in/assets/CRITERION_II/PCCCS-AQAR_2021-22-Criterion_II-2.6.2.pdf">: // pcccs.org.in/assets/CRITERION_II/PCCCS-AQAR_2021-22-Criterion_II-2.6.2.pdf</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

1101

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://pcccs.org.in/assets/CRITERION_II/PCCCS-AQAR_2021-22-Criterion_II-2.6.3.pdf">https://pcccs.org.in/assets/CRITERION_II/PCCCS-AQAR_2021-22-Criterion_II-2.6.3.pdf</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[https://pcccs.org.in/Feedback\\_Committee#Feedback](https://pcccs.org.in/Feedback_Committee#Feedback)

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

###### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	<a href="#">View File</a>
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

#### 3.1.2.1 - Number of teachers recognized as research guides

5

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	Nil

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

**Research Incubation Center - The College has a vibrant Research Incubation Center (RIC) to provide incubation support to the**

budding entrepreneurs. The office staff supports the administrative part. .

The college also has an active Entrepreneurship development Cell.

Every faculty members encourage students to participate in National and International competitions like Hackathons, Avishkar and technical competitions by government and private institutes.

Establishing MHRDs Institution Innovation Council helped systematically foster the culture of Innovation among the students across various departments inside the Institute. . There is a dedicated research lab for teachers who are pursuing research . The college incubation center has signed MoUs with Siddham Incubation cell , Kolhapur , Sandip Incubation Centre , Nashik, Pune Management Association, Yuva Bharatiye Shakti , Chennai .

Linkages and MoUs with reputed colleges have been established for teacher and student exchange.

The center provides seed money up to Rs. 50000/- for a new idea and new venture for students. For writing papers in national and international journals and to present paper in conferences, college has a policy to support financially by paying Rs.10000 per teacher per year.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://pcccs.org.in/assets/CRITERION_III/3.2.1_%20Report.pdf">https://pcccs.org.in/assets/CRITERION_III/3.2.1_%20Report.pdf</a>

### **3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**

#### **3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

04

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	<a href="https://pcccs.org.in/assets/Reports/Committee%20Reports%2021-22/NAAC_website.pdf">https://pcccs.org.in/assets/Reports/Committee%20Reports%2021-22/NAAC_website.pdf</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

##### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

6

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

15

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

For the holistic development of the students and to make them sensitized of their responsibility towards society, PCCCS participate and organize various social activities.

These activities help the deprived class of the society and make them aware of hygiene, their rights and their condition. Various rallies like

- Swatch Bharat Abhiyan,
- Cycle Rally on Pollution Environment Awareness,
- Plagathon are conducted to make them participate in actual work.
- Street plays, Plagathon - Plastic collection and cleanliness drive,
- Azadi ka Amrut Mahotsav - Trek to Vijay Chaurai Devi Mandir(Maval),
- Covid Vaccination Drive, Covid Vaccination Survey At: Sangawade, Mawal, Pune are such activities conducted to make people aware of their situation and the help that they could get.

Environment degradation is a global issue and to aware the students and sensitize them, lectures were arranged for the environmental awareness and cleanliness.

- Students Collect, design & donate old sarees stitched bags.

Other departments like Bahishal, Women's welfare etc. also conduct lectures of experts for students and for senior citizens on various burning topics.

- They also conducted short film making competition which is

publically posted to social media.

These activities also include Street Children Project like

- Ek Mutthi Anaj,
- Visiting Old age homes, orphanages, specially abled children.

File Description	Documents
Paste link for additional information	<a href="https://pcccs.org.in/assets/CRITERION_III/3.4.1_activity_link.pdf">https://pcccs.org.in/assets/CRITERION_III/3.4.1_activity_link.pdf</a>
Upload any additional information	<a href="#">View File</a>

**3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

0

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

13

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

1030

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.5 - Collaboration**

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

88

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

**3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**

**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

7

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

**INFRASTRUCTURE AND LEARNING RESOURCES**

**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has a campus area of 1.54 acres and a built-up area of 87,155.38 square feet.

**Classrooms:** Total thirty-five classrooms including Four Smart Classrooms are provided with white/green boards, projectors, screens & other teaching aids. Projector-enabled classrooms are available to facilitate ICT enabled teaching-learning process.

**Computer Lab:** 8 ICT-enabled Computer Laboratories for UG & PG students and has LAN with internet connectivity.

**Science Labs:** The college has 11 science laboratories including Physics(2), Chemistry(2), Mathematics, Statistics, Botany, Home Science Lab, Electronics(2), and Environmental Science Labs. Each laboratory has the equipment and infrastructure required for science practicals.

**Computing Equipment:** All laboratories are fully equipped with updated equipments.

Research Lab and Language Lab is there for the desired purpose.



**Library:** The college has Central Library with automated having 12665 Textbooks, 5997 Reference books, 1043 General books and various e-resources.

**Incubation Cell:** To promote students for startups or to encourage them to explore opportunities in research and projects.

**Distance Learning Education:** The college has YCMOU and the School of Open & Distance Learning Centre (SOL) of SPPU, Pune as to facilitate distance learning education to needy students.

**Recording Room - Audio Visual Room -** for recording performances of students and teaching staff.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://pcccs.org.in/assets/CRITERION_IV/PCCCS_AQAR_21-22_4.1.1%20link_data.pdf">https://pcccs.org.in/assets/CRITERION_IV/PCCCS_AQAR_21-22_4.1.1%20link_data.pdf</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

### Cultural Facilities

The college has the following facilities

1. Seminar Hall with 200 seating capacity (workshops, training, guest lectures) (2105 sq. feet)
2. Community Hall of having 500 seating capacity used for Fresher parties, Induction Programs, and Cultural events.
3. An Amphitheatre with a seating capacity of 800 is used for the Annual Social Event, and DJ night. Various academic and departmental activities like Farewell Parties, Trade Fairs, Rangoli Making, Team building & Management games are conducted at the amphitheater.
4. Cultural Room - with all the required musical instruments.

### Sports Facilities

1. Outdoor
  - One basketball ground
  - Two cricket practice net pitches.

- Archery Arena
- College hires various PCMC sports grounds on a rent basis for Kabaddi, football, cricket, softball, and badminton court practice.
- 

## 2. Indoor

- Gymnasium: Gym for all students having 750sq. feet area with 11 multi-station machine and Treadmill, manual walker, Weightlifting Equipment, dumbbells with gym trainer
- Open gym - five different gym equipment
- Table Tennis and Yoga Hall
- Training: Students are given training to participate in different games and sports. Traveling and Dearness Allowance for participating in sports competitions and Providing expert coaches for sports like football, cricket, and softball teams.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://pcccs.org.in/assets/CRITERION_IV/PCCCS_AQAR_21-22_4.1.2%20link_data.pdf">https://pcccs.org.in/assets/CRITERION_IV/PCCCS_AQAR_21-22_4.1.2%20link_data.pdf</a>

### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

36

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://pcccs.org.in/assets/images/college/PCCCS%20BUILDING%20FLOOR%20PLANS.pdf">https://pcccs.org.in/assets/images/college/PCCCS%20BUILDING%20FLOOR%20PLANS.pdf</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

**39.42**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

**4.2 - Library as a Learning Resource**

**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

The college has a well-established library with open stack access for books and journals since its inception. In addition to this digital library of the college provides internet and access for e- resources like NLIST-e-Shodhsindhu component, DELNET in resources sharing, Shodhganga, Vidwan Database , NPTEL, NDLI. e-Gyankosh, and e-PGPathshala, which are also available for remote access.

Library is fully automated through the ILMS-Vridhhi software, as all the library functions are carried out through its updated version.

Library Advisory Committee is working effectively for the upliftment of the library, selection, and purchase of books, writes off etc.

**Details of ILMS:**

**Name of LMS software: Vridhhi**

**Nature of Automation: Fully Automated**

**A version of Software: Version-2**

**Year of Automation: 2008**

**Main Features:**

**E-Gate Entry:** LMS Software linked with barcode scanner.

**Acquisition System - Bar coding** of all books has been processed through ILMS

**Cataloging System:** Provided through the OPAC in the library and Web-OPAC for remote access.

**Circulation System:** Barcoding and its scanning of books and I-cards makes circulation system faster within amminute.

**Serial Control System:** ILMS facilitates the periodical data entry and its record

**Stock Verification:** Stock verification and write-off process can be carried out with valid reports.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://pcccs.org.in/assets/CRITERION_IV/4.2.1%20_FINAL_ADD_LINK.pdf">https://pcccs.org.in/assets/CRITERION_IV/4.2.1%20_FINAL_ADD_LINK.pdf</a>

<b>4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources</b>	<b>A. Any 4 or more of the above</b>
--	--------------------------------------

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**7.87**

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

428

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

**4.3 - IT Infrastructure**

**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

College is well established catering to the needs of the students who strive for acquiring skills to meet global demands. The college believes that to be a successful student requires a flexible learning infrastructure to support new types of engagement and provide ubiquitous access to the technology tools that allow students to create, design, and explore. The essential components of an infrastructure capable of supporting transformational learning experiences include:

1. Ubiquitous connectivity: College has Wi-Fi enabled campus with a high-speed internet connection. To secure safe browsing, College has implemented an Advanced Hardware firewall WATCHGUARD. The college has its ERP system developed by the alumni of the college that supports the students and staff to get academic and other information on clicks.
2. Powerful learning devices: College has upgraded the internet connection bandwidth from 10 MBPS to 100 MBPS.
3. The number of desktops is increased from 395 to 435 in the last year.

4. The systems are connected through Local Area Network (LAN).
5. The digitized library works with Vriddhi software and has provided facilities for book lending, data entry, stock checking etc
6. The Audio-Visual studio facility supports recording lectures for students.
7. The college campus is protected by 58 CCTV surveillance systems.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://pcccs.org.in/assets/CRITERION_IV/4.3.1%20link%20.pdf">https://pcccs.org.in/assets/CRITERION_IV/4.3.1%20link%20.pdf</a>

#### 4.3.2 - Number of Computers

435

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

161.84

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has appointed one estate manager to look after the maintenance and cleaning of the classrooms and furniture. The estate manager and his team look after the housekeeping activities and in major cases, the college goes for the maintenance contract to the experts. The college has a comprehensive policy to maintain the infrastructure periodically. All classrooms, laboratories, staff rooms, the Principal, Administrative office, Seminar halls, restrooms and toilets are cleaned daily. Housekeeping record is maintained by concerned In charge.

#### Computer

The ICT smart classrooms and all those computer-related facilities are maintained by the IT Expert appointed. The Lab In charge maintains the record of equipment and any other material.

#### Laboratory

The laboratory in charge prepares a list of maintenance activities to be carried out on a regular basis. Preventive/Breakdown maintenance is carried out internally or through Supplier or approved agencies.

#### Library

The library is continuously updated in terms of the latest books, journals, and e-contents by the "Library Committee". The standard procedure adopted for the maintenance of library facilities.

#### Sports & Cultural Facilities

A physical director is in charge for the utilization and

**maintenance of the sports facilities. The standard procedure adopted for the utilization and maintenance of sports facilities.**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://pcccs.org.in/assets/CRITERION_IV/PCCCS_AOAR_21-22_4.4.2_link_data.pdf">https://pcccs.org.in/assets/CRITERION_IV/PCCCS_AOAR_21-22_4.4.2_link_data.pdf</a>

## **STUDENT SUPPORT AND PROGRESSION**

### **5.1 - Student Support**

#### **5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

##### **5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**153**

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### **5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

##### **5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

**123**



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	<b>A. All of the above</b>
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File Description	Documents
Link to Institutional website	<a href="https://pcccs.org.in/assets/CRITERION V/5.1.3 MERGED WITH INDEX.pdf">https://pcccs.org.in/assets/CRITERION V/5.1.3 MERGED WITH INDEX.pdf</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>
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**2437**

<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>
--

**2437**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

<b>5.1.5 - The Institution has a transparent</b>	<b>A. All of the above</b>
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**mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

85

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

155

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

2

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

5

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

College organizes cultural events throughout the year where students work as volunteers. Students participate and undertake all allied activities including preparation of brochures, flex, stage decoration, seating arrangement etc. Students assist to execute different sports matches as per the schedule. Students also act as volunteers in inter collegiate sports competitions organized by the college.

A variety of events are organized by various departments like Speaking Club, Commerce Association, Management Club, Computer Science Association, Science Association, Nature's Club, Literature club, Kaleidoscope Club etc. provide a platform to the students to practice their organizing and leadership traits. Students participate in all these activities and undertake responsibilities as well in execution of these events.

College has a Students Council. The student with highest academic ranking is selected as C.R. of respective classes. The G.S. is elected from the C.R.'s with the highest academic ranking. Students Council also include students' representatives from NSS, reserved caste representative, sports representative and the girls' representative as the members of the council. Students' council looks after the general interests of the students. This council is established at the college level.

Students are members of most of all committees like Divyang Committee, anti sexual harassment committee, anti ragging committee, students development committee. They take active participation in organizing events scheduled by these committees.

File Description	Documents
Paste link for additional information	<a href="https://pcccs.org.in/assets/CRITERION V/5.3.2.pdf">https://pcccs.org.in/assets/CRITERION V/5.3.2.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

37

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni Association of Pratibha College of Commerce and Computer Studies, Chinchwad is registered on 18th January 2021 with registration No. MAHA/89/2021 Pune.

Alumni meet is conducted twice a year. It provides a platform for the faculty members to meet their beloved students. At the same time alumni also share their special achievements through WhatsApp messages or a telephonic talk as they are connected to college through social media.

Under the 'Knowledge Impart Program' alumni are invited to deliver lecture or to share their experiences with our students. Some of them are aware of latest technology or trends in industries.

Accordingly students get better guidance regarding additional skills which they need to develop or additional courses or computer languages they need to learn. They share their journey as an entrepreneur or businessmen or an experienced employee. They provide guidance to the students regarding risk and rewards associated with the venture. As the students and the alumni belong almost to the same generation, students find more connected to them.

Thus, our alumni always feel a sense of belongingness towards the college and actively participate in a variety of activities conducted.

File Description	Documents
Paste link for additional information	<a href="https://www.pcccs.org.in/Committee_Alumni">https://www.pcccs.org.in/Committee_Alumni</a>
Upload any additional information	<a href="#">View File</a>

<b>5.4.2 - Alumni contribution during the year (INR in Lakhs)</b>	<b>E. &lt;1Lakhs</b>
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File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Kamala Education Society started Pratibha College of Commerce & Computer Studies in 2007 with the noble objective to avail employability learning platform and groom students with requisite corporate skills.

**Vision:** "Vertical and horizontal mobility of students create the desired value."

**Mission:**

- To disseminate knowledge based education on ethical values.
- To inculcate skills valued by industry and leading to graduate

employability.

- To instil higher education as an endogenous capacity-builder and as a promoter of human rights.
- To develop personality through soft-skills and competitive careers.
- To promote and encourage gender equity among students.

Vision and mission statements are communicated to all stakeholders through Website, prospectus, information boards in the college premises and through different activities to achieve the desired outcome.

For smooth and effective functioning of the college, CDC is formed as per the section 97 of Maharashtra Public University Act 2016.

IQAC has introduced a progressive plan of action to achieve benchmarks related to create learner centric environment.

Various committees and cells are working for 360 degree student's development, to inculcate human values, to improve employability and entrepreneurial skills and seeds of entrepreneurial skills.

Our college started with 30 students and today, we have 3000 plus students in different programmes.

File Description	Documents
Paste link for additional information	<a href="https://pcccs.org.in/assets/CRITERION_VI/Criterion6_6.1.1.pdf">https://pcccs.org.in/assets/CRITERION_VI/Criterion6_6.1.1.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

College always encourages and motivates a culture of decentralization and participative management. College ensures participation of all stakeholders teaching, non-teaching staff, students, alumni, industry experts and parents in College Development Committee as well as in IQAC.

IQAC plays a key role in quality enhancement through curricular,

co-curricular and extracurricular activities in line with vision and mission of the college and to improve quality of teaching learning process for the year.

The College has formed various committees for carrying out the regular activities with prescribed objectives, roles and responsibilities as displayed on the college website. Committees comprise of teachers and many committees includes students as member.

Flair Festo: - The main objective of the Cultural Committee is to bring out the various talents of the students. Flair Festo was organized in April 2022. Students actively participated in Flair Festo and showed their talent in various activities. Seven competitions were conducted under Flair Festo. The event started with DJ night celebration. Students are encouraged to participate and conduct the competition. Winners of different activities were felicitated in Prize Distribution function.

File Description	Documents
Paste link for additional information	<a href="https://pcccs.org.in/Cultural_Committee_information">https://pcccs.org.in/Cultural_Committee_information</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college is committed to provide high-quality, value-based higher education in order to achieve academic excellence through continuous improvement of its scholastic ability, in accordance with the vision and one of the missions, which is to encourage higher education as an endogenous capacity builder and a promoter of human rights. As per the suggestions from all the stakeholders, perspective plan of the college was prepared which encompasses various dimensions of growth including Academic Excellence, Research and Innovation, Collaborations, Self-reliance, Governance and Integration. It is displayed on college website. In order to make research activities easier, the college has adopted a well-written Research Policy to direct, encourage, fund, support, and monitor core and multidisciplinary research. Due to emerging needs of society and to promote research college has planned to start research center for commerce faculty. College has given a proposal in the CDC meeting held on 28/08/2021 to start research center



incommerce and management (Business Administration). Proposal of the research center submitted to the affiliated university on 19/04/2022. College has obtained permission from Savitribai Phule PuneUniversity to run the research center.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://pcccs.org.in/assets/CRITERION_VI/Criterion6_6.2.1.pdf">https://pcccs.org.in/assets/CRITERION_VI/Criterion6_6.2.1.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Kamala Education Society started Pratibha College of Commerce & Computer Studies in 2007. The organisational structure consists of the Parent body Kamala Education Society's management, governed by the President, Hon. Secretary, Treasurer and Members. The Principal guides the College in academic progress, admissions, staff recruitment and administrative matters. The overall functioning of the College has three aspects: Academics, Administration and quality enhancement. •Service Rules: The service rules like various leaves benefit available to teaching and non-teaching, working time followed by the institute is as per the statutes and norms of Savitribai Phule PuneUniversity and Government of Maharashtra. For official work and research the college is also giving 10 full day duty leaves or 20 half day duty leaves. •Recruitment and promotion Policy: The recruitment process and promotional policy of the institute are in line with the norms and statutes of Savitribai Phule Pune University. The confirmation and improvement depends upon qualification, professional experience and performance appraisal of the individual, and feedback from students. •Grievance Redressal Mechanism: The Institute is having its own grievance Redressal committee for staff and students. Anti-Sexual Harassment Committee, Anti-ragging Committee and Discipline Committee for proper Redressal of the grievances of students and the faculty.

File Description	Documents
Paste link for additional information	<a href="https://pcccs.org.in/assets/NAAC/policyandprocedure/Policies.pdf">https://pcccs.org.in/assets/NAAC/policyandprocedure/Policies.pdf</a>
Link to Organogram of the institution webpage	<a href="https://pcccs.org.in/assets/governance/ORGANOGRAM_UPLOAD.pdf">https://pcccs.org.in/assets/governance/ORGANOGRAM_UPLOAD.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

**6.3 - Faculty Empowerment Strategies**

**6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff**

Pratibha College of Commerce and Computer Studies considers its entire teaching and non-teaching staff as part of the Pratibha family of the college. Hence, it is very keen on imparting various welfare programmes that create a healthy and conducive atmosphere for both teaching and non-teaching staff. Various welfare schemes provided by the college to the teaching and non-teaching are listed below.

**Financial support for faculty Improvement**

1. Financial Assistance to attend workshop, Conference, Seminar, Orientation program, Refresher course and Faculty Development Program.
2. Loan and Advances.

3. Accidental Insurance.
4. Fee concession for wards of faculty members.
5. Salary increment per year.
6. Educational support.

**Working facilities:**

1. Laptop, Bluetooth headset & Bluetooth USB adapter.
2. Intercom Facility
3. Sports facilities.
4. Uniform.
5. Tea/coffee facility.

**Medical and other Facilities:**

1. Pratibha Health Care center
2. Free health check-up.
3. Pratibha Counselling center
4. Festival celebration.
5. Staff felicitation.
6. Covid Vaccination Drive.
7. Gift distribution to staff on various occasions like Teacher's day, Diwali and other.

File Description	Documents
Paste link for additional information	<a href="https://pcccs.org.in/assets/CRITERION_VI/Criterion6_6.3.1.pdf">https://pcccs.org.in/assets/CRITERION_VI/Criterion6_6.3.1.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

21

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

13

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<a href="#">View File</a>
Reports of Academic Staff College or similar centers	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

16

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The staff members are evaluated every year and based on the evaluation faculty appraisal is done.

#### Teaching Staff:

Teaching staff is evaluated based on Performance based appraisal system (PBAS) and student's feedback.

1. Performance based appraisal system (PBAS): The appraisal for teaching staff is done as per the guidelines provided by UGC using performance based appraisal system. Performance based appraisal system (PBAS) is based on Academic Performance Indicator (API) in recruitment and Career Advancement Scheme (CAS) promotions of college teachers. This is reviewed and acknowledged by IQAC coordinator or Principal and forwarded to the Management.
2. Students Feedback: Students feedback is taken at the end of every semester based on the parameters like punctuality, domain knowledge, class control and many more. This feedback is analyzed and communicated confidentially to concerned staff.

#### Non-teaching staff:

Every year a confidential report (C.R) in prescribed format is filled by each non-teaching staff member and submitted to performance reporting authority and finally accessed by performance review authority.

**Outcome :**

Performance appraisal report for teaching staff and confidential report for non-teaching staff is assessed and verified by management. Outcome of this process is communicated to the concerned staff.

File Description	Documents
Paste link for additional information	<a href="https://pcccs.org.in/assets/CRITERION_VI/Criterion6_6.3.5.pdf">https://pcccs.org.in/assets/CRITERION_VI/Criterion6_6.3.5.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.4 - Financial Management and Resource Mobilization**

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

**Importance of Internal and External Audit:**

Pratibha College of Commerce and Computer Studies has established a mechanism for conducting internal and external audits for all financial transactions for the financial year 2021-22 to ensure financial compliance.

**Budget Preparation:**

The Principal of college submitted a proposal on budget allocation, by considering the recommendations made by the academic and administrative heads, to the College Development Committee (CDC) before the commencement of financial year 2021-22

**Internal Audit:**

Pratibha College of Commerce and Computer Studies has appointed CA Prasad Saraf as internal auditor. All vouchers are audited by an internal auditor. Any discrepancy and query raised by the auditor is the communicated to the management, Principal and account department.

**External audit:**

The external audit was conducted by the chartered accounting firm

'Mehta Shah and Company' within three months from the end of every financial year. The auditor examines all receipt and payment statements as well as income and expenditure accounts. All these mechanisms exhibit the transparency. The audited statement was duly signed by the authorities of the management and chartered accountant.

File Description	Documents
Paste link for additional information	<a href="https://pcccs.org.in/assets/CRITERION_VI/Criterion6_6.4.1.pdf">https://pcccs.org.in/assets/CRITERION_VI/Criterion6_6.4.1.pdf</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

10.47078

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

##### Sources of Funds:-

- Tuition / Academic fee which is collected from students.
- Funds generated from self-financial courses.
- Financial assistance received from SPPU for Earn and Learn scheme and NSS.
- Funds received from well-wishers also contribute to the institute.

- Financial support from industries and individuals.

**Utilisation:-**

The college has a well-defined financial policy which ensures effective and optimal utilisation of finances for academic, administrative and developmental activities which help to implement the institute's vision and mission. Grant is also utilised for purchasing of equipment and utilisation is submitted to SPPU and approved by it. Fees received from students are used for development of the college, staff salaries, and are properly audited. Library services and Sports services are strengthened. IT infrastructure is increased. National and State level conferences or seminars or workshops are organised. Guest lectures, field trips and industrial visits are organised for students. For each and every financial transaction proper permission is taken from the CDC/Principal of the college.

File Description	Documents
Paste link for additional information	<a href="https://pcccs.org.in/assets/CRITERION_VI/Criterion6_6.4.3.pdf">https://pcccs.org.in/assets/CRITERION_VI/Criterion6_6.4.3.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.5 - Internal Quality Assurance System**

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

An Internal Quality Assurance Cell (IQAC) actively works to contribute to quality assurance policies and processes. To meet benchmarks linked to achieve improved quality and academic excellence, IQAC has established a progressive plan of action. IQAC creates forward-looking plans for college.

Some of the best initiatives are as follows:

**1: Enriching Quality Culture among Staff members:**

For Teaching staff: IQAC annually reviews the work and performance of teachers such as: PhD, research presentations, participation in seminars/conferences, workshops, orientation and refresher courses etc. As well as college organizes seminars, conferences and guest lectures for knowledge enrichment of teachers and students at department level.



For non-teaching staff: IQAC has taken initiative to improve the quality of administrative staff by organizing various lectures and training programs.

2. Establishment of research center:

In accordance with vision and mission, our college has established the "Research Center for Commerce and Management" affiliated to Savitribai Phule Pune University as a separate entity with the goals to promote, direct, and coordinate faculty and students initiatives related to doctoral research. Through the research center faculty members and students will be encouraged for major and minor research projects, presentation of research papers and their publication in UGC care listed journals, etc.

File Description	Documents
Paste link for additional information	<a href="https://pcccs.org.in/assets/CRITERION_VI/Criterion6_6.5.1.pdf">https://pcccs.org.in/assets/CRITERION_VI/Criterion6_6.5.1.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC has used a variety of quality enrichment initiatives in various domains to periodically review the teaching-learning process in order to perceive learning outcomes.

The some practices of ourcollege are listed below.

1: Pratibha Finishing School

To achieve one of the missions, College has started training programs for students through external corporate trainers and experts to inculcate skills required for the industry. Many corporate organizations have shown a willingness to train our students in different aspects through their CSR activities. As a result of all these joint efforts of our college and various organizations, a training school was established with name "Pratibha Finishing School" run by Placement Cell.

2: Add on Courses

College offers add-on courses in addition to the core subjects of the programme with the goal to bridge the gap between industry and academics. These courses help students to increase employable skills. The purpose of these career-focused courses is to better prepare students for the ever-changing demands of the industry.

3. Use of modern techniques and ICT facilities is encouraged in teaching-learning process: The effective use of new technologies, such as Wi-Fi, digital boards, e-learning resources, and virtual platforms like MS-Teams, Google Classroom and others to improve the Teaching-Learning Process.

File Description	Documents
Paste link for additional information	<a href="https://pcccs.org.in/assets/CRITERION_VI/Criterion6_6.5.2.pdf">https://pcccs.org.in/assets/CRITERION_VI/Criterion6_6.5.2.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://pcccs.org.in/assets/College Annual_Report_2021-22.pdf">https://pcccs.org.in/assets/College Annual_Report_2021-22.pdf</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

**INSTITUTIONAL VALUES AND BEST PRACTICES**

## 7.1 - Institutional Values and Social Responsibilities

### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equity is a need that has been felt and recognized by everyone. In the attainment process of one of the missions of our foundation i.e. 'To promote and encourage gender equality among students', we actively work through several committees and cells.

Our teacher-mentors are always with the students in their difficulties. Mrs. Madhuri Nikam, an external counselor help the students in case of issues, if any.

The academic efforts in the direction of gender parity are supplemented by Gender Sensitization, Anti-sexual Harassment, Bahishal Committee and departmental activities through discussions, seminars, film screenings, poster-elocution competition etc Some of the activities are as follows:

1. Street Play
2. Poster and elocution competition on 'Breaking Gender Stereotypes-Be you, Not He or She'
3. Short Film making Competition on Domestic violence, Sexual harassment at workplace, Rape victims
4. Lecture on 'PCOD and its Remedies'
5. Program on 'Nirbhaya Kanya Abhiyan'
6. Aadhunik Yuvakanchi Mansikata : Kalachi Garaj

The College is women empowered as more than 50% of our students are girls and proud to mention that a considerable number of women represent the staff, management and administration positions.

File Description	Documents
Annual gender sensitization action plan	<a href="https://pcccs.org.in/assets/CRITERION_VII/7.1.1_GS_Action_Plan_2021-22.pdf">https://pcccs.org.in/assets/CRITERION_VII/7.1.1_GS_Action_Plan_2021-22.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://pcccs.org.in/assets/CRITERION_VII/7.1.1_Link2.pdf">https://pcccs.org.in/assets/CRITERION_VII/7.1.1_Link2.pdf</a>

<b>7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment</b>	<b>A. 4 or All of the above</b>
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File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

**The college is receiving timely services of Pimpri Chinchwad Municipal Corporation for water-sanitation facilities which helps in waste management.**

**Solid waste**

With the aim to reduce and to recycle the solid waste, adequate bins for waste have been kept. The biodegradable waste in campus is utilized in compost pits. Other is disposed of to PCMC's waste collection vans.

**Liquid waste**

The college uses PCMC's drainage connection for liquid waste particularly for sanitary sewage management. Regular Maintenance is done by College Estate Manager.

### Biomedical waste

The college runs majorly Commerce, Management, Computer Science courses. An appropriate care is taken while managing very smaller scale biomedical waste.

### E-waste

It is bifurcated between reusable, recyclable and scrap material. Recyclable waste is given to Mahalaxmi e Recyclers and scrap is returned to dealers.

### Waste recycling system

The college has adopted a minimum use of paper policy. Collected waste is segregated and managed with PCMC's waste collection service for further recycling. Paper, metal, glass and plastic wastes are given to scrap dealers who recycle them.

### Hazardous chemicals waste

Laboratory Safety guidelines are displayed in laboratories. Safety norms of storing and handling the chemicals are strictly monitored by the lab assistant. Neutralization process is used effectively.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

**A. Any 4 or All of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

<p><b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment</b></p> <p><b>5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b></p>	<p><b>A. Any 4 or all of the above</b></p>
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File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

**Our college works on the development of core values among stakeholders by allowing them to express themselves in an atmosphere of dignity, equity and inclusion. We are promoting the diversities through following forms of dialogues:**

**Cultural:**

Rangoli, Dances, Songs, Trade Fair, Retro Day Competition etc. are organized in 'Flair-Festo 22' to spread cultural diversity and also our NSS Unit has organized Azadi ka Amrut Mahotsav, Teachers Day, Cycle Rally, Plogathon, Constitution day etc. to instill the spirit to serve the society.

**Blood Donation Drive:**

Two drives are arranged with Morya Blood Bank and Lokmat Daily to inculcate a sense of social responsibility.

**Linguistic:**

In this regards, our college has celebrated Marathi Bhasha Diwas, Hindi Din, Book reading, Vachan Prerna Divas and Information Literacy Program etc.

**Socio-economic:**

Lectures are organized on Banking Sector Reforms-Basel Norms, Roadmap to career in Corporate, Filling of IT Returns-Demo, Career Guidance session in Banking and Finance, Guidelines for Research Project, GST & Career Guidance etc.

**Others:**

1. Distribution of groceries to orphanage through the 'Ek Mutthi Anaj'.

2. Birth and Death anniversary celebration of the Nation builders of our modern society.

All it results in strengthening an inclusive environment and the bond between students, teachers and society.



File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college has always given noteworthiness to sharpen the stakeholders towards constitutional moral imperative and its entanglement. The college has adjoined the subjects in curriculum such as Democracy and Constitutionalism, Constitution of India, Human Rights focusing constitutional values, rights, duties and responsibilities. As a consequence, subsequent activities the college endeavor to provide harmonious learning environment:

1. To promote 75th anniversary of the Universal Declaration of Human Rights, we have organized Article Writing Competition on occasion of Human Rights Day.

2. To imbibe practical aspects of Constitution and Court of Law, "Moot Court" was enacted by students under the guidance of our teachers.

3. Visit to Court of Law, Morwadi-Pimpri (Pune) of selected students was organized to get practical experience.

4. We are celebrating Independence Day with great enthusiasm to salute our freedom fighter's bravery and honor of Martyrs. Republic Day is celebrated to express honor the founding fathers of the Constitution.

Every programme organized for students and staff starts with reciting Savitribai Phule Pune University Song and end with National Anthem.

As an outcome of value education, student has organized, "Collect, Design & Donate" drive, hand made bags are stitched and donated to vegetable vendors with the motive to give back to the society.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://pcccs.org.in/assets/CRITERION_VII/7.1.9_Link1.pdf">https://pcccs.org.in/assets/CRITERION_VII/7.1.9_Link1.pdf</a>
Any other relevant information	<a href="https://pcccs.org.in/assets/CRITERION_VII/7.1.9_Link2.pdf">https://pcccs.org.in/assets/CRITERION_VII/7.1.9_Link2.pdf</a>

<p><b>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized</b></p>	<p><b>A. All of the above</b></p>
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File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

**Modern Society'. The college firmly believes in an education which provides the nutrition and nourishment to the students for being a knowledgeable person and a responsible citizen. In the process of a quality teaching learning environment, celebration of commemorative events is proving to be an effective tool.**

**We are selecting the dynamic fields such as literature, arts, science, sports, research, digitalization, economiesetc. which are**

beneficial for overall growth of students and spreading thenational spirit and a diversified environment in academics.

With this particular approach, in this year, we celebrated different days, for instance, birth anniversary of Veghese Kurian and Kapil Dev, Rashtriya Kisan Diwas, Women's Day, Human Rights Day, NSS Foundation Day, Book Exhibition on account of Vachan Prerana Diwas etc. On this platform the students are free to think, express their views and showcase their talent in any form like speeches, PPT presentations, group discussions, poster presentations, exhibitions and so forth.

Planning for its execution is done by the students of an assigned class. Through this process, the administrative skills are well identified by the students themselves which boost their morale, confidence, and managerial skills and scientific approach.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### 1. PRATIBHA POOL CAMPUS

'Pratibha Pool Campus' is conducted by our college for the placement of students when they are pursuing final year of graduation or post-graduation. It provides employment opportunities to in-house students as well as students across PCMC, Pune and various places of Maharashtra. It is a platform for students and industry recruiters to select the candidates according to their need from the campus. Capgemini, Infosys, Wipro, TCS, HCL, Mphasis, Amazon etc. are some of the recruiters of our college.

This year, 109 students were placed in different ON/OFF Pool Campus Drive

## 2. "NO CRACKERS PLEASE: A Crackers Free Diwali Campaign"

Every year we conduct this activity in which individual can participate by taking a pledge of Not to buy Crackers instead of that donate it for society benefit.

As a practice, we distribute pamphlets amongst colleges, schools and nearby societies to create socio-environmental awareness. This year due to pandemic situation college has conducted online campaign. A link has been shared to individuals on different social media (like WhatsApp groups, paper news) and requested to take an online pledge.

As a result, it is observed that the approach of society is changing positively towards environment consciousness.

File Description	Documents
Best practices in the Institutional website	<a href="https://pcccs.org.in/assets/CRITERION_VII/7.2.1_Link1.pdf">https://pcccs.org.in/assets/CRITERION_VII/7.2.1_Link1.pdf</a>
Any other relevant information	<a href="https://youtu.be/w0EnqxOtXKE">https://youtu.be/w0EnqxOtXKE</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

#### PRATIBHA FINISHING SCHOOL (PFS)

Within the frame of our college vision, we potentially persists functioning on the notion of 'PFS' which is a pre-placement activity. It focus on furnishing best quality inputs to the pupil to create a path which would transform their influential career in the form of training in various areas viz., Personality Development, Technical Skills, Moral Education etc.to improve the employability. The college is working on developing the students to tackle the challenges of the placement process and also furnish them with competency, essential to enter into the corporate. PFS train the student's by acknowledging their professional alternatives and mapping suitable courses. In the year 2021-2022,

students were trained by Master Trainers such as MAHINDRA PRIDE CLASSROOM, BARCLAYS GTT FOUNDATION, ATOS SYNTEL GTT FOUNDATION, and TATA CONSULTANCY SERVICES. This year total 1943 students from all the streams benefited from the following courses: 1. Digital Marketing 2. Employability Enhancement Training 3. Office 365 & connect with work Program 4. Atos Syntel CRM 5. Atos Syntel Software Testing 6. Project Management 7. TCS-NQT These short-term courses help to strengthen basic knowledge and skill which gives additional inputs to make the students stand out in the crowd.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

Planning of activities under Pratibha Finishing School for the A.Y. 2022-23 aiming to provide pre-placement training to the students for their overall personality development. It will help the students in their bright career path. This year we are trying to reach more than 2500 students of all streams and classes.

The courses will consists various aspects such as Goal Setting and SWOT Analysis, Communication Skills, Teamwork & Collaboration, Email Writing, Time & Stress Managements, Speech Writing & Essay Writing & Expansion of Ideas, Analysis Innovation & Initiative, Strong Security (Use strong password which is hard to guess), Money Management, Professional Ethics, Critical Thinking, Problem Solving, Presentation Skills, Group Presentation, Conflict Resolution, Interview readiness and many more. Proposed courses with trainer organization are as follows:

1. 30 Hours Soft Skills & Communication Skills/ Communication Skills for Managers: Global Talent Track (Barclays)
2. One Day Training Workshop on Cyber Security Awareness: Quick Heal Foundation
3. 40Hours Employability Enhancement Training Programme: Mahindra Pride Classroom (Naandi Foundation)
4. 40 Hours Soft Skills & Communication skills: Global Talent Track (Barclays)

5. 60 Hours Training Session on BFSI & Soft Skills & Communication Skills: Global Talent Track (ATOS)

6. 120 Hours Logistics Course: Success Institute