

## Equal Opportunity Cell

### Minutes of Meeting

**Date:** 18.09.2023, 2pm.

#### **Agenda**

- 1: To create an awareness about Equal Opportunity Cell to all.
- 2: To provide auxiliary support, towards skill development and enhancing post qualification employability of the students or pursuing higher studies in the areas of their interest.
- 3: To facilitate and contribute as Counseling and Guidance center for said students for various matters including Academic, Financial and other.

#### **Minutes of Meeting:**

**Venue:** Conference Hall, PCCCS Building

#### **Members Present:**

1. Mrs.Madhuri Gandhi(Incharge)
2. Mrs.Pallavi Patil(Member)
3. Mrs.Mayura Sawant(Member)
4. Mrs.Kanchan Patil(Member)

Sr.no	Agenda	Resolution	Action Taken	Remark
1	To create an awareness about Equal Opportunity to all.	Establish a cell which will ensure fairness and equal opportunities	Equal Opportunity Cell is formed.	Completed
2	To provide auxiliary support, towards skill development and enhancing post qualification employability of the students or pursuing higher studies in the areas of their interest.	Under Pratibha Finishing School, Skill Development Courses for all students.	Dr.Harshita Vachhani has organized following Skill Development course. Total 4145 students took benefits from this. 1. 30 – Hours Training on Soft Skills & Personality	Completed

			<p>Development</p> <p>2. 30 – Hours Training on Advanced Python - Project Based Learning</p> <p>3. 3-Days Workshop on Resume Writing,Aptitude Training, And Mock Interview</p> <p>4. 30 – Hours Training on CRM (Customer Relationship Management) etc..</p>	
3	To facilitate and contribute as Counseling and Guidance center for said students for various matters including Academic, Financial and other.	Under Mentoring Cell counselling to students for various matters including Academic, Financial and other is provided	One counsellor to every 20 students is allocated. And guidance regarding all aspects is provided.	Completed

With this, the meeting came to an end.