

Name of Program

Bachelor of Business Administration (Computer Application)

Introduction

The degree shall be titled as Bachelor of Business Administration (B.B.A.)(Computer Application) under the Faculty of Commerce and Management. First Year B.B.A.(CA) w.e.f. the academic year 2019-2020, Second Year B.B.A.(CA) II w.e.f. 2020-2021 and Third Year B.B.A.(CA) III w.e.f. 2021-2022.

Programme Objectives

- To produce skill oriented human resource.
- To impart practical skills among students.
- To make industry ready resource.
- To bring the spirit of entrepreneurship.

Program Structure

- The Program is of a Three Year (Six semesters) Full Time Degree Program.
- The program shall be based on credit system comprising 132 credits.

Eligibility for Admission

- A candidate for being eligible for admission to the Degree course in Bachelor of Business Administration – Computer Application shall have passed 12th Std. Examination (H.S.C. 10 +2) from any stream with English as passing subject and has secured 40% marks at 12th std.
- Three Years Diploma Course after S.S.C. i.e. 10th Standard of Board of Technical Education conducted by Government of Maharashtra or its equivalent.
- Two Years Diploma in Pharmacy after H.S.C., of Board of Technical Education conducted by Government of Maharashtra or its equivalent.
MCVC.

Award of Credits

- Each course having 3 credits shall be evaluated out of 100 marks and student should secure at least 40 marks to earn full credits of that course.
- Each course with 2 credits for Sem-I & Sem-II, Sem-V & Sem-VI is divided in theory (50%) & practicals (50%) and for Sem-III,IV there will be project subjects studied by students. For all these there will be university evaluation. For Sem-I,II,V&VI (30%Internal & 70%Extrenal)
- GPA shall be calculated based on the marks obtained in the respective subject provided that student should have obtained credits for that course.

Evaluation Pattern

- Each course carrying 100 marks shall be evaluated with Continuous Assessment (CA) and University Evaluation (UE) mechanism. Continuous assessment shall be of 30 marks while University Evaluation shall be of 70 marks. To pass in a course, a student has to secure minimum 40 marks provided that he should secure minimum 28 marks in University Evaluation (UE).
- CA shall be based on internal tests (minimum 2 for 20 marks). In addition, for remaining 10 marks a teacher may assign various activities such as home

assignments, tutorials, seminars, presentations, group discussion etc, to the students and evaluate accordingly.

ATKT Rules

- A student shall be allowed to keep term for the Second Year, if he/she has a backlog of not more than four theory heads of total number of subjects of the First Year examination, which consist of First & Second Semester.
- A student shall be allowed to keep term for the Third Year, if he/she has no backlog of First year & if he/she has a backlog of not more than four theory heads of total number of subjects of the Second year examination, which consist of Third & Fourth Semester.

Standard of Passing -The programme shall be a full-time course and the duration of the programme shall be of three years divided into six Semesters. A candidate is required to obtain 40% marks in Internal Assessment, Projects and Semester end SPPU examination. There will be separate passing for SPPU examination.

Method of Evaluation and Evaluation Criteria

1. Internal Assessment 30 marks for all theory related subjects
2. Practical and Project will be evaluated separately
3. SPPU - Examination will be 70 marks.

1) Instructions for teachers for internal evaluation for 30 Marks

The purpose of internal evaluation is to assess the depth of knowledge, understanding and awareness. For this purpose a teacher is expected to use different evaluation methods in order to have rational and objective assessment of the learners and available resources. The class work will carry 30 marks in each course. Internal Evaluation includes continuous evaluation of a student by adopting variety of techniques such as Assignments, Presentation, Internal examination, Group Discussions , Projects etc. There shall be Four small projects /Tutorials for internal evaluation as compulsory part of assessment (Semester I ,II ,III and IV)

2) Project Examination

For course on Practical and Project work as per the regular practice there will be Written Report and viva presentation of 100 marks at SPPU level. assessment (Semester I ,II ,III and IV)

3) External Examination

There will be written Examination of 70 marks and 3 hrs duration for every course at the end of each Semester.

Setting of Question Papers (Applicable to theory subjects)

1. A candidate shall have to answer the questions in all the subjects in English only.
2. The question papers shall be framed so as to ensure that no part of the syllabus is left out of study by a candidate.
3. The question paper shall be balanced in respect of various topics outlined in the syllabus.
4. The question papers shall have a combination of long, short answer and MCQ type questions.

Restructuring of courses –Equivalence and Transitory Provision

- The University will conduct examination of old course for next three academic years from the date of implementation of new course.
- The candidate of old course will be given three chances to clear his subjects as per the old course and thereafter he will have to appear for the subjects under new course as per the equivalence given to old course

Completion of Degree Program

A student who earns 132 credits, shall be considered to have completed the requirements of the B.B.A.(CA) degree program and CGPA will be calculated for such student.