Kamala Education Society's
Pratibha College of Commerce and Computer Studies
Block D-III, Plot No.-3, Behind Mehta Hospital, Off Mumbai-Pune Highway,
Chinchwad, Pune-411019.
- Govt. of Maharashtra & Savitribai Phule Pune University Recognized Minority Institute
- Savitribai Phule Pune University
- UGC – 2(f) and 12(B) Status
- Reg. No. PU/PN/BBA, BCA BFT/280/2007
- NAAC accredited College with 'A' Grade

www.pcccs.org.in pccs@pratibhagroup.org.in +91 - 8600100942 /8600100945

Date: 10 July 2025

NOTICE

COLLEGIATE STUDENTS GRIEVANCE REDRESSAL COMMITTEE

All the members of the Committee are hereby informed that a meeting of the Committee has been scheduled to discuss the effective functioning of the Committee and to plan working of committee in A.Y.2025-26

Date of Meeting: 15 July 2025 **Time:** 12:30 p.m. **Venue:** Principal's Office

All members are requested to attend the meeting.

Agenda:

1. To welcome the members of the Collegiate Student Grievance Redressal Committee.
2. To discuss the objectives and responsibilities of the Committee.
3. To discuss the procedure of accepting students grievance and its resolution.
4. To discuss any other matter with the permission of the Chairperson.

Sr. No	Committee Members	Designation	Sign
1	Principal Dr. Kshitija Gandhi	Chairperson	
2	Dr.Amol Shinde	Member	
3	Mr.Suklal Kumbhar	Member	
4	Mrs. Vaishnavi Patil	Member	
5	Ms.Tabassum Shaikh	Student Representative	

Pratibha College of Commerce & Computer Studies Chinchwad, Pune-19

Dr. Kshitija Gandhi
Principal
PRINCIPAL
PRATIBHA COLLEGE OF
COMMERCE & COMPUTER STUDIES
CHINCHWAD, PUNE - 411 019

Minutes of Meeting

COLLEGIATE STUDENT GRIEVANCE REDRESSAL COMMITTEE

Date: 15 July 2025

A meeting of the Collegiate Student Grievance Redressal Committee was conducted on 15 July 2025 to discuss the functioning of the Committee and to plan activities for the academic year 2025–26.

Date: 15 July 2025 **Time:** 12:30 p.m. **Venue:** Principal's Office

Sr. No.	Resolution / Decision	Action Taken	Remarks
1	The committee members have introduced themselves and discussed the importance of collective responsibility in resolving student's grievance.	Discussion	Completed
2	The Committee discussed its objectives and responsibilities.	The objectives and functions of the Committee were discussed	Confirmed.
3	The Committee discussed, that students should be made aware of the appropriate channels for communicating concerns or complaints.	Plans were discussed.	Confirmed

Sr. No	Committee Members	Designation	Sign
1	Principal Dr. Kshitija Gandhi	Chairperson	
2	Dr.Amol Shinde	Member	
3	Mr.Suklal Kumbhar	Member	
4	Mrs. Vaishnavi Patil	Member	
5	Ms.Tabassum Shaikh	Students Representative	

Pratibha College of Commerce & Computer Studies
Chinchwad, Pune-19

Dr. Kshitija Gandhi
Principal

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Date: 03 November 2025

NOTICE

COLLEGIATE STUDENTS GRIEVANCE REDRESSAL COMMITTEE

All the members of the Committee are hereby informed that a meeting of the Committee has been scheduled to discuss the effective functioning of the Committee and to follow up of working of committee in A.Y.2025-26

Date of Meeting: 05 November 2026 **Time:** 12.30 p.m. **Venue:** Principal's Office

All members are requested to attend the meeting.

Agenda:

1. To welcome the members of the Collegiate Student Grievance Redressal committee.
2. To discuss the working of students grievance Redressal committee.
3. To discuss any other subject with the permission of the Chairperson.

Sr. No	Committee Members	Designation	Sign
1	Principal Dr. Kshitija Gandhi	Chairperson	
2	Dr.Amol Shinde	Member	
3	Mr.Suklal Kumbhar	Member	
4	Mrs. Vaishnavi Patil	Member	
5	Ms.Tabassum Shaikh	Student Representative	

Pratibha College of Commerce & Computer Studies Chinchwad, Pune-19

Dr. Kshitija Gandhi
Principal
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Minutes of Meeting

COLLEGIATE STUDENT GRIEVANCE REDRESSAL COMMITTEE

Date: 05 November 2025

A meeting of the Collegiate Student Grievance Redressal Committee was conducted on 05 November 2025 to take follow up of the Committee working in term-I.

Date: 05 November 2025 **Time:** 12.30 p.m. **Venue:** Principal's Office

Sr. No.	Resolution / Decision	Action Taken	Remarks
1	Finalize the previous meeting minutes.	Approved	Completed
2	Follow up of term I working of committee	Discussion	Confirmed.
3	Grievance received, resolved and pending	Discussion	Confirmed

Sr. No	Committee Members	Designation	Sign
1	Principal Dr. Kshitija Gandhi	Chairperson	
2	Dr.Amol Shinde	Member	
3	Mr.Suklal Kumbhar	Member	
4	Mrs. Vaishnavi Patil	Member	
5	Ms.Tabassum Shaikh	Students Representative	

Pratibha College of Commerce & Computer Studies Chinchwad, Pune-19

Dr. Kshitija Gandhi
Principal

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